

Scioto County Board of DD Meeting Minutes – September 20, 2012 at STAR, Inc.

6:00 PM

1. **Roll Call:** Present were President Rodney H. Barnett, Vice President J. Michael Thoroughman, Recording Secretary Stephanie Childers, Klaire Purtee, Jeff Kleha, William Rockwell, and Richard L. Bolin.
2. **Agenda:** Mr. Barnett opened the meeting by welcoming new superintendent James C. Krumer to his first board meeting. Mr. Krumer thank him and then requested that a Family Directed Services contract be added under 'New Business.'
3. **Comments from the Floor:** Mr. Barnett honored a request by Randy Stout, Valley Street, Portsmouth, that he be allowed to address the Board early in the meeting. Mr. Krumer thanked Mr. Stout for his comments and the opportunity to meet with him earlier last month.
4. **Minutes:** Minutes from the August 16 board meeting and the August 30 Personnel Committee meeting were before the Board for review. Mr. Rockwell made the motion to approve both sets of minutes as received. Mrs. Childers seconded. The motion was approved unanimously.

5. **Financial Report:** Matt Purcell, Director of Finance

Mr. Purcell reviewed the reports he had sent to the Board members in advance of the meeting and distributed a copy of the DD Trust Fund report. He noted that third quarter tax collections had been received and that the Board is \$750,000 ahead of where it was this time last year due to cost saving measures that were implemented over the past 18 months.

Mr. Bolin made the motion to approve the financial report, which included the docket and the 'then and now' documents signed by board members. Mrs. Purtee offered the second. The motion was approved in a unanimous roll call vote.

6. **Superintendent's Report:** James Krumer

- A. **Board Member Training:** Mr. Krumer has contacted two veteran county board superintendents who have agreed to provide the Board with three hours of training in October. The subject will be the history of county boards, how they developed and how the law determines their powers and duties.

There was some discussion about when to offer the training. In the end, Mr. Thoroughman made the motion to hold next month's board meeting an hour earlier than usual and have the training immediately afterwards. Mr. Rockwell seconded the motion that the October 18 meeting begin at 5:00 PM. The motion was approved in a unanimous vote. The board clerk is to inform the media.

Other training options available to the Board members include the all-staff inservice set for tomorrow (September 21), a session sponsored by the Southern Ohio Council of

Government in Pomeroy on November 7, the annual Ohio Association of County Boards (OACB) fall conference in December and on-line courses.

- B. Email as a Public Record: It has come to Mr. Krumer's attention that board members, for the most part, use personal email accounts for Board communications. He explained that many of documents sent to them by the program and about the program are public records, which can be discoverable in a court situation and must be available for retrieval for public records requests. Board member Jeff Kleha, an attorney, supplied the legal definition of 'discovery.'

The Board members were advised to save all emails regarding Board-related topics or to forward them to the Board for archiving. This includes emails sent between members about Board business. An alternative was to give each board member his/her own DD email account. After some discussion, the Board members opted to consider this issue and contact the Superintendent at individually with their decisions.

- C. Bridges Project Update: Mr. Krumer explained that the Bridges Project will undergo a change from an administrative model to a case-service model for the coming year. The financial obligation from the Board will remain largely unchanged, however. The OACB has contacted him to request that up to five additional counties 'hub' with Scioto County as the project continues to grow. The thrust of the Bridges to Transition project is to aid students with disabilities as they move from school into work environments.
- D. The Community Employment program has been granted a one-year accreditation from the Council for the Accreditation of Rehabilitation Facilities (CARF).
- E. State Issues: Mr. Krumer recently attended a state-level meeting with other county board superintendents. Featured was a discussion on the impending transfer of Ohio Home Care/Transitions (TDD) Medicaid waiver administration from the Ohio Department of Jobs and Family Services to the Ohio Department of DD.

Superintendents presented many concerns ranging from the Centers from Medicare and Medicaid not having yet approved the move to software accessibility issues. Of primary concern for County Boards is the financial obligation these waivers may represent in the future. The transition is slated for January 2013.

- F. Effective this month, the Ohio Department of DD will no longer serve as the clearinghouse for most DD professionals' certification and registration processing. This responsibility is being handed down to the counties. DODD will retain control of investigative agent and superintendent certifications only. The Southern Ohio Council of Governments has stepped up take on this daunting task for the first year for our program. The plan is for the service to be self-funded through the fees paid by employees seeking the credentials.

7. **Program Reports:** President Barnett thanked the Directors and Awareness Coordinator for their reports.

8. **Old Business:** None

9. **Committee Reports:** The Personnel Committee met August 30 to consider Service and Support Administration (SSA) Director Donna Royse's request for two additional SSA. Mr. Krumer introduced a second topic – that of the single maintenance person employed to maintain all 5 facilities, who is within two years of retirement. Mr. Krumer recapped that discussion and concluded that more study is needed on this issue.

Committee Chairman Mike Thoroughman reported that the committee suggests that the two positions be added to the table of organization, with one being filled in the near future and the other as need arises. Mrs. Childers made this motion. Mr. Thoroughman made the second. The motion was approved unanimously.

10. **New Business:**

A. A proclamation had been prepared in honor of JoEllen Fraley, an instructor assistant who retired July 31 after 34 years of service. Mr. Krumer read the document aloud. Mrs. Childers made the motion to adopt the proclamation. Mr. Rockwell seconded. The motion was approved unanimously.

B. A Family Directed Service contract was before the Board. Mrs. Royse assured the Board that there were no ethical difficulties with the agreement and that sufficient funds were available. Mr. Rockwell made the motion to approve the contract. Mrs. Childers seconded. The vote was unanimously in favor of the motion.

11. **Miscellaneous:** Mr. Krumer addressed the Board expressing his appreciation to them for the opportunity they have given him. He noted that his style is open and honest. He talked about his recent activities and stated that he welcomes feedback and input. He also thanked the administrative team members for their help and welcome these past few weeks.

12. **Comments from the Floor:** None

13. **Adjournment:** Mr. Thoroughman made the motion to adjourn at 6:57 p.m. Mr. Kleha seconded. The motion was approved unanimously.

Prepared by Margaret Compton

Submitted by:

Stephanie Childers, Recording Secretary

